

## **KINGSLAND MUNICIPAL UTILITY DISTRICT**

### **Notice of Meeting of Board of Directors**

NOTICE IS HEREBY GIVEN that a meeting of the Board of Directors of Kingsland Municipal Utility District (the "District") will be held June 22, 2020, commencing at 9:00 a.m., at its regular meeting place in the offices of the District, Reynolds & Ingram Streets, Kingsland, Texas.

**In accordance with the Governor's emergency proclamation suspending certain provisions of the Texas Open Meetings Act effective March 16, 2020 in response to COVID-19 virus, members of the public may participate in the meeting by telephone using the instructions below. Due to COVID-19 social gathering restrictions, members of the public may not physically attend this meeting by entering the District's Administrative Office Building.**

#### **Telephonic Instructions:**

Members of the public may join the meeting telephonically by dialing the following telephone number: Toll Free: 1 866 899 4679

When your call is answered, enter in the following Meeting ID below followed by the pound sign 551-015-469 #

#### **Public Comment:**

Members of the public that desire to provide public comment may do so by telephone or by submission of written comments.

Written public comments that are timely received will be read into record and can be emailed to [kmud-gm@nctv.com](mailto:kmud-gm@nctv.com). Written comments must be received by 8:45 a.m. on the date of the meeting.

To provide verbal public comment remotely (by telephone), members of the public must register in advance by emailing [kmud-gm@nctv.com](mailto:kmud-gm@nctv.com) prior to 8:45 a.m. on the date of the meeting.

All members of the public will be muted until their time to speak.

#### **Meeting Topics:**

The subject of the meeting is to consider and act upon the following:

1. Call to Order, Roll Call, Establish Quorum, and Pledge of Allegiance
2. Public Input
3. Approval of Minutes for Meeting of May 18, 2020.
4. Annexation Matters:

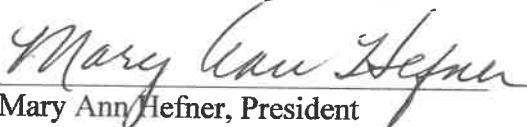
- a) Conduct Public Hearings on the following Petitions Requesting Addition of Land to the District:
    - i. David T. Huynh on a Petition requesting addition of land to the District being Lot No. Thirty (30), Block F, Wood Forest Ranchettes, a subdivision of Llano County, Texas, according to the map or plat thereof recorded in Volume 1, Page 93, Plat Records of Llano County, Texas;
    - ii. Mark Huntoon and Alicia Huntoon on a Petition requesting addition of land to the District being Lot No. Eighty (80), Royal Oaks Estates Country Club Addition, Unit No. Three (3), a subdivision located in Llano County, Texas, according to the plat recorded in Volume 1, Page 85, Plat Records of Llano County, Texas;
    - iii. Cody Lee Sederholm and Winter Elena Calaway on a Petition requesting addition of land to the District being 0.541-acre tract of land out of the J. W. Crawford Survey No. 518, Abstract No. 199, in Burnet County, Texas, and also being known as Lot 11 of Lakeview Acres, an unrecorded subdivision in Burnet County, Texas, said 0.541 of an acre being more particularly described by metes and bounds on Exhibit A of that certain warranty deed recorded under Document No. 201800193, Official Public Records, Burnet County, Texas, to which reference is hereby made for all intent and purposes; and
    - iv. Justin West on a Petition requesting addition of land to the District, being Lots 17, 18, 19, and 20, Block F, and Lots 17, 18, 19 and 20, Block G, Granite Shoals Cabin Sites Subdivision, Unit 1, Llano County, Texas, described in Volume 629, Page 65, Deed Records of Llano County, Texas.
  - b) Consider Adoption of Orders Adding Land to the District pursuant to the Petitions referenced in Agenda Item No. 4(a) above.
5. Consideration and Appropriate Action on Approving an Amendment to the District Information Form, including Approval of the District's Revised Boundary Map and Boundary Description to include the Land Annexed pursuant to Item 4 above.
  6. Consideration and Possible Action on Engineering Status Report by Jones-Heroy & Associates, Inc. Regarding Pending Engineering and Construction Projects.
  7. Consideration and Appropriate Action on a Request from the Kingsland Water Supply Corporation to Discharge Water Treatment Sludge into Kingsland Municipal Utility District's Wastewater System.
  8. Consideration and Appropriate Action on Matters Relating to the Operations and Construction of the Kingsland Convention and Community Center:

- a) Status Report from Grit Design Build, LLC, on the Community Center Project; and
  - b) Approve matters relating to the design and construction of the Community Center Project.
9. Consideration and Appropriate Action Responding to Texas Municipal League's Request to Designate the District's Partnership Equity Return.
  10. Consider Approval of Payment of Non-Recurring Bills.
  11. Consider Approval of Payment of Invoices Exceeding \$10,000.00.
  12. Consider Approval of General Manager's Expense Reimbursement Request for Payment.
  13. Consider Approval of Payment of Board of Directors' Fees and Expense Reimbursement.
  14. Consider Approval of Requests from Board Members, General Manager, and Other Staff Members to Attend Educational Seminars.
  15. Delinquent Accounts Report.
  16. Consider Report and Authorize Penalties, if any, on Noncompliance of Grease Trap Ordinance.
  17. Monthly Written Report by General Manager.
    - Summary of Finance & Budget
    - Personnel
    - Plant Compliance
    - Odor Complaints
    - Engineering Pending Projects
    - Plant & Field Operations
    - Potential New Development Issues
    - Report on Pending Developments
    - Plant Capacity
  18. Committee Reports:
    - Audit Committee—Frank Willingham, Secretary-Treasurer
    - District Treasurer—Frank Willingham, Secretary-Treasurer
    - Extension Committee—Lorean Sindelar, Director
    - Finance Committee—Larry Denney, Vice-President
    - Insurance Committee—Lorean Sindelar, Director
    - Investment Committee—Mary Ann Hefner, President
    - Park Committee—Lorean Sindelar, Director
    - Personnel Committee—Larry Denney, Vice-President
    - Property/Easement Committee—Larry Denney, Vice-President
    - Records Management Committee—Mary Ann Hefner, President
    - Revenue Committee—Larry Denney, Vice-President

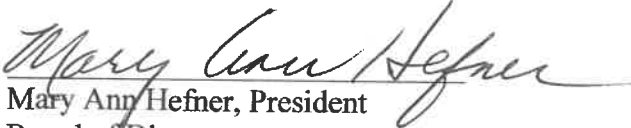
Safety Committee—Frank Willingham, Secretary-Treasurer  
Tax Committee—Frank Willingham, Secretary-Treasurer

19. Administration & Operation Report.
20. Budget Expenditures.
21. Consideration and Possible Action concerning the establishment of Interim Policies, Procedures and Restrictions Relating to District Facilities and Operations to Limit the Development, Contraction and Spread of COVID-19, including potential modifications to Customer Billing, Payment and Termination of Service Policies of the District.
22. Consider the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Resignation, or Dismissal of the General Manager
23. Adjournment.

At any time during the meeting, the Board of Directors may adjourn into closed, executive session with respect to one or more of the items listed above, in compliance with the applicable provisions of the Texas Open Meetings Act, Tex. Gov't Code Ann. ch. 551, subch. D, as amended (Sec. 551.071, consultation with attorney; Sec. 551.072, deliberation about real property; Sec. 551.073, deliberations about gifts and donations; Sec. 551.074, personnel matters; Sec. 551.076, deliberations about security devices; Sec. 551.086, economic development); and as otherwise authorized under the Open Meetings Act.

  
Mary Ann Hefner, President  
Board of Directors

POSTED at the administrative office of Kingsland Municipal Utility District on June 17, 2020, at 11:00 a.m., and at the following locations in the District: Kingsland Post Office, Kingsland Chamber of Commerce, Llano County Annex, and PROVIDED for posting via facsimile to the County Clerk of Llano County, Texas on said date at 8:20 a.m. and to the County Clerk of Burnet County, Texas, on said date at 8:20 a.m.

  
Mary Ann Hefner, President  
Board of Directors