

KINGSLAND MUNICIPAL UTILITY DISTRICT

Notice of Meeting of Board of Directors

NOTICE IS HEREBY GIVEN that a meeting of the Board of Directors of Kingsland Municipal Utility District (the "District") will be held November 23, 2020, commencing at 9:00 a.m., at its regular meeting place in the offices of the District, Reynolds & Ingram Streets, Kingsland, Texas.

In accordance with the Governor's emergency proclamation suspending certain provisions of the Texas Open Meetings Act effective March 16, 2020 in response to COVID-19 virus, members of the public may participate in the meeting by telephone using the instructions below. Due to COVID-19 social gathering restrictions, members of the public may not physically attend this meeting by entering the District's Administrative Office Building.

Telephonic Instructions:

Members of the public may join the meeting telephonically by dialing the following telephone number: Toll Free: 1-877-568-4106

When your call is answered, enter in the following Meeting ID below followed by the pound sign 858-650-925 #

Public Comment:

Members of the public that desire to provide public comment may do so by telephone or by submission of written comments.

Written public comments that are timely received will be read into record and can be emailed to kmud-gm@nctv.com. Written comments must be received by 8:45 a.m. on the date of the meeting.

To provide verbal public comment remotely (by telephone), members of the public must register in advance by emailing kmud-gm@nctv.com prior to 8:45 a.m. on the date of the meeting.

All members of the public will be muted until their time to speak.

Meeting Topics:

The subject of the meeting is to consider and act upon the following:


1. Call to Order, Roll Call, Establish Quorum, and Pledge of Allegiance

2. Board of Directors Matters:
 - a. Approve Issuance of Certificates of Election to Newly Elected Directors;
 - b. Administer Oaths of Office to Newly Elected Directors;
 - c. Approve Oath of Office, Statement of Officers, Director Bonds and such other matter as may be necessary for newly elected directors to assume office; and
 - d. Election of Officers
3. Public Comments
4. Approval of Minutes for Meeting of October 26, 2020, November 2, 2020, and November 16, 2020.
5. Consideration and Possible Action on Engineering Status Report by Jones-Heroy & Associates, Inc. Regarding Pending Engineering and Construction Projects.
6. Consideration and Appropriate Action on Matters Relating to the Operations and Construction of the Kingsland Community Center:
 - a) Status Report from Grit Design Build, LLC, on the Community Center Project; and
 - b) Approve matters relating to the design and construction of the Community Center Project, including project scope and budget matters.
7. Consider approval of payment for Pay Application No. 8 in the amount of \$159,425.43 from Grit Design Build, LLC, for the Kingsland Community Center Project.
8. Consideration and Appropriate Action and Adoption of a Resolution Concerning Amendments to the 2019-2020 Budget
9. Consideration and Appropriate Action Concerning the Capital Improvements Funds to be Carried Forward from the 2019-2020 Budget to the 2020-2021 Budget
10. Contract Matters:
 - a) Consideration and Appropriate Action to Award Contract for Purchase of a Trencher
 - b) Consideration and Appropriate Action to Award Contract for Purchase of Diesel F-350 Truck
11. Consideration and Appropriate Actions relating to Personnel Matters:
 - a) Discussion and possible action relating to employment, evaluation, reassignment, duties, discipline, or dismissal of Carnell Gay; and
 - b) Discussion and possible action relating to duties, scope of authorization and employment of Interim General Manager.

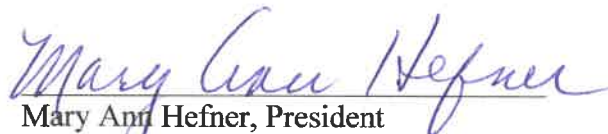
12. Consider Approval of Payment of Non-Recurring Bills.
13. Consider Approval of Payment of Invoices Exceeding \$10,000.00.
14. Consider Approval of General Manager's Expense Reimbursement Request for Payment.
15. Consider Approval of Payment of Board of Directors' Fees and Expense Reimbursement.
16. Consider Approval of Requests from Board Members, General Manager, and Other Staff Members to Attend Educational Seminars.
17. Discussion on Procedures and Rates for Rentals and/or Leases for the Kingsland Community Center
18. Delinquent Accounts Report.
19. Consider Report and Authorize Penalties, if any, on Noncompliance of Grease Trap Ordinance.
20. Monthly Written Report by General Manager.
 - Summary of Finance & Budget
 - Personnel
 - Plant Compliance
 - Odor Complaints
 - Engineering Pending Projects
 - Plant & Field Operations
 - Potential New Development Issues
 - Report on Pending Developments
 - Plant Capacity
21. Committee Reports:
 - Audit Committee—Frank Willingham, Secretary-Treasurer
 - District Treasurer—Frank Willingham, Secretary-Treasurer
 - Extension Committee—Lorean Sindelar, Director
 - Finance Committee—Larry Denney, Vice-President
 - Insurance Committee—Lorean Sindelar, Director
 - Investment Committee—Mary Ann Hefner, President
 - Park Committee—Lorean Sindelar, Director
 - Personnel Committee—Larry Denney, Vice-President
 - Property/Easement Committee—Larry Denney, Vice-President
 - Records Management Committee—Mary Ann Hefner, President
 - Revenue Committee—Larry Denney, Vice-President
 - Safety Committee—Frank Willingham, Secretary-Treasurer
 - Tax Committee—Frank Willingham, Secretary-Treasurer

22. Administration & Operation Report.
 - (a) Consideration and Appropriate Action relating to the designation of persons authorized to approve and sign checks and other disbursements on behalf of the District.
23. Budget Expenditures.
24. Consideration and Possible Action concerning the establishment of Interim Policies, Procedures and Restrictions Relating to District Facilities and Operations to Limit the Development, Contraction and Spread of COVID-19, including potential modifications to Customer Billing, Payment and Termination of Service Policies of the District.
25. Adjournment.

At any time during the meeting, the Board of Directors may adjourn into closed, executive session with respect to one or more of the items listed above, in compliance with the applicable provisions of the Texas Open Meetings Act, Tex. Gov't Code Ann. ch. 551, subch. D, as amended (Sec. 551.071, consultation with attorney; Sec. 551.072, deliberation about real property; Sec. 551.073, deliberations about gifts and donations; Sec. 551.074, personnel matters; Sec. 551.076, deliberations about security devices; Sec. 551.086, economic development); and as otherwise authorized under the Open Meetings Act.


Mary Ann Hefner, President
Board of Directors

POSTED at the administrative office of Kingsland Municipal Utility District on November 18, 2020, at 11:00 a.m., and at the following locations in the District: Kingsland Post Office, Kingsland Chamber of Commerce, Llano County Annex, and PROVIDED for posting via facsimile to the County Clerk of Llano County, Texas on said date at 8:30 a.m. and to the County Clerk of Burnet County, Texas, on said date at 8:30 a.m.


Mary Ann Hefner, President
Board of Directors